

RESTRICTED

16 September 1949

MEMORANDUM FOR: Director of Central Intelligence
Executive
Budget Officer
Personnel Officer
Services Officer
Chief, Advisory Council
General Counsel
Chief, Inspection and Security
Chief, ICAPS
Assistant Director for Reports and Estimates
Assistant Director for Collection and Dissemination
[REDACTED]
Assistant Director for Operations
Assistant Director for Scientific Intelligence
Assistant Director for Policy Coordination

25X1A

SUBJECT: Revision of Administrative Instruction [REDACTED]
subject: Correspondence Manual.

25X1A

1. Revision of Administrative Instruction [REDACTED] Correspondence Manual, is contemplated in the near future.

25X1A

2. It will, therefore, be appreciated if you will submit to the Management Office any comments and suggestions you may have regarding the Manual not later than 13 October 1949.

25X1A

[REDACTED]

RESTRICTED